

# OAP Process Flow Chart

## What determines the need for an OAP Request? Why do we need to complete?

- Any rotation(s) outside of your Annual Plan paying hospitals
- To maximize hospital Medicare reimbursement for all OAP rotations
- To ensure all residents have malpractice coverage at all sites they rotate to

## Program Request Procedure:

1. Contact Dan Schupp ([djschupp@buffalo.edu](mailto:djschupp@buffalo.edu) or 829-6135) to discuss your request;
2. Complete and submit the form in MedHub to include:
  - In depth rationale for request (Question 12 on evaluation)
  - Program Director Attestation

## Approval Procedure:

1. Requests presented to the GMEC for review by the entire committee (including hospital CMO's) and voted by all GMEC members. All aspects of rotation are considered (ex. Medicare reimbursement, FTE Loss, Visa implications and malpractice coverage)
2. Dan will email Program Director/TPA if approval or denial was granted for the rotation

## Final Steps:

1. Residents may begin rotations once GME has notified program
2. OAPs are effective for a period of 5 years, GME will review on a rolling basis