



Jacobs School of Medicine and Biomedical Sciences

Office of Graduate Medical Education

University at Buffalo

Program Directors Advisory Committee

(combined with Graduate Medical Education Committee meetings)

3:30 p.m. – 5:30 p.m.

3rd Tuesday of the month (unless otherwise noted)

2017 – 125 BEB (Lippschutz Conference Room), UB's South Campus

- October 17th
- December 19th

2018 – Room 6120, UB's Downtown Campus

- March 20th
- May 22nd (GME Awards of Excellence Presentation)

GMEC Membership: The GMEC's 24 voting members include residents, program directors, GME faculty, and one clinical leader, typically a Chief Medical Officer or VP for Health Affairs, from each of UB's main teaching Healthcare systems. The GMEC reports through the DIO/Sr. Associate Dean to the VP for Health Sciences and Dean of the School of Medicine. It operates with five standing subcommittees; whose Chairs are GMEC voting members: University at Buffalo Residents Committee (UBRC), Quality Improvement/Patient Safety Subcommittee, Resident Wellness & Well-Being, Program Directors Advisory Committee (PDAC), and Program Quality Review Subcommittee (PQRS)

GMEC Objectives: The University at Buffalo (UB) oversees GME and exercises authority over its programs and GME faculty through its Graduate Medical Education Committee (GMEC), Chaired by the Designated Institutional Official who also serves as Sr. Associate Dean for Graduate Medical Education. Affiliation agreements with teaching hospital systems, signed by the VP for Health Affairs and Dean of the School of Medicine, the President of the University at Buffalo, and the Chief Executive Officer and President of affiliated health systems, cede authority for GME to UB and its GMEC.

GMEC Meeting Schedule: Meetings will be held the third Tuesday of every month 3:30 pm-5:00 pm (except when combined with PDAC meetings) on 125 BEB – Lippschutz Conference Room on the UB South Campus. The complete list of meetings is provided on the GME website

https://medicine.buffalo.edu/content/medicine/offices/gme/directors/committees/gmec/_jcr_content/par/download_1677757410/file.res/GMEC_Meeting_Schedule.pdf

PDAC Membership: All Program Directors (residencies and fellowships) of UB sponsored training programs. If the Program Director cannot attend, an alternate faculty member (such as an Assistant Program Director) should be asked to represent the program at each meeting. Program Administrators are also welcome to attend.

PDAC Charges: The PDAC is charged with the following:

1. To communicate with the University Graduate Medical Education Committee (GMEC) and key clinical faculty, including site directors, on significant educational and work environment issues including policy and procedures under consideration for residents and fellows in the training programs sponsored by the University of Buffalo.
2. To identify and share best practices both locally and nationally for teaching, evaluating and assessing resident competence.
3. Determine needs for faculty development pertaining to resident education.
4. Participate in accreditation discussions and decisions regarding the status and progress of UB residency and fellowship programs.

PDAC Meeting Schedule: Meetings will be held four times each year from 3:30-5:30 pm on Tuesdays in room **125 BEB** on the UB South Campus. The complete list of meetings is provided below and on the GME website

https://medicine.buffalo.edu/content/medicine/offices/gme/directors/committees/pdac/_jcr_content/par/download/file.res/PDAC_Meeting_Schedule.pdf