



**University at Buffalo Graduate Medical Education
Sisters of Charity Hospital Program Letter of Agreement**

This document serves as an Agreement between:
University at Buffalo Residency/Fellowship Program:
and Participating Site: **Sisters of Charity Hospital**

Agreement effective date:

This Agreement is effective from the date above and will remain in effect for five years, or until updated, changed or terminated by the Residency/Fellowship Program and Participating Site.

1. Persons Responsible for Education and Supervision

University at Buffalo Residency/Fellowship Program Director:
Participating Site Director (*faculty member accountable for resident education and supervision at the Participating Site*):

The above mentioned people are responsible for the education and supervision of the residents/fellows while rotating at the Participating Site.

2. Responsibilities

The faculty at the Participating Site must provide appropriate supervision of residents/fellows in patient care activities and maintain a learning environment conducive to educating the residents/fellows in the ACGME competency areas. The faculty must evaluate resident performance in a timely manner during each rotation or educational assignment and document this evaluation at completion of the assignment.

3. Content and Duration of the Educational Experiences

The content of the educational experiences has been developed according to ACGME common and specialty/subspecialty-specific program requirements.

Competency-based, educational goals and objectives at each educational level for the assignment(s) specified in this agreement are attached to this document.

In cooperation with the Program Director, the Site Director and the faculty at the Participating Site are responsible for the day-to-day activities of the residents/fellows to ensure that the outlined goals and objectives are met during the course of the educational experiences at the Participating Site. Residents must be permitted to attend mandatory educational experiences that are not located at the Participating Site such as, but not limited to, continuity clinics and didactic training.

The duration(s) of the assignment(s) for each resident/fellow educational level assigned to the Participating Site is (are):

Brief rationale for providing the assignment(s) at this particular site (*e.g. oncology program based at RPCI: only site where residents/fellows can gain experience in a particular procedure; etc.*):

4. Policies and Procedures that Govern Resident Education

Residents/fellows will be under the general direction of the University at Buffalo Graduate Medical Education Committee's policies governing resident education available at http://www.smbs.buffalo.edu/GME/Policies_Program_Administration_Policies.php and the Program's policies and procedures governing resident education.

Residents/fellows must also adhere to the policies and procedures of the Participating Site.

University at Buffalo

Participating Site

Program Director signature

Date

Site Director signature

Date

Catholic Health System (Sisters of Charity Hospital)

Brian D'Arcy, M.D., Sr. Vice President of Medical Affairs Date